



STEVE MUELLER'S –
SYNDICATE LEGAL SERVICES

SECURED LENDING

Syndicate Legal Services – Secured Lending



SYNDICATE LEGAL SERVICES

Team of:
Attorneys / Lawyers
Law Clerks
Paralegals
Industry Specialists

Secured Lending (pre-closing):

- We prepare a Closing Agenda (or checklist) together with a list of all assignments & schedules for which we will be responsible for.
- We assist in all Due Diligence.
- We draft requests for due diligence documents or assisting in receiving & tracking due diligence documents.
- We perform UCC financing statement searches and prepare UCC Chart with search results.
- We perform other public records searches as required.
- We prepare other documents, such as (but not limited to): Assignments, Employment Agreements, Bills of Sale, Stock Certificates, W-9's, FIRPTA Certificate 1445, Deeds, UCC Financing Statements, etc.
- We prepare Secretary's Certificates, Officers' Certificates, Mergers Certificates & Charter Amendments (name change, etc.).

Secured Lending (corporate authorization):

- We draft stockholders & directors consents.
- We obtain long and/or short good standing certificates for all applicable entities, domestic & foreign.
- We obtain tax good standing certificates (as required)
- We restore to good standing (as required)
- We order certified copies of charter.

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Secured Lending (closing):

- We finalize documents, separate signature pages for execution and prepare correct number of signature pages for the closing.
- We Coordinate obtaining signatures.
- We File charter amendments, UCC financing statements and assist in fulfilling any other closing conditions

Secured Lending (post-closing):

- We track post-closing matters.
- We file appropriate originals in minute book.
- We revise closing agenda into closing index for binder.
- We file post closing filings (i.e., trademark assignments)
- We provide blue sky assistance (in private equity transactions)

ABOUT OUR MANAGING PARTNER

Mr. Steven Mueller is a Lawyer, Co-Founder & Senior Managing Partner of **Syndicate Legal Services** (www.SteveMuellerLegal.com). Mr. Mueller has more than twenty-five years of Law Office experience, including (but not limited to) 20 years of experience in Corporate & Investment Banking Law; 15 years of experience in Civil Litigation; 5 years of experience in person injury law, family law, and employment law; and 3 years of experience in Criminal Defense Law.

Mr. Mueller is a true pioneer in the Private and Public Capital Markets industry with more than twenty years of industry experience. Mr. Mueller has extensive experience in Alternative Trading Systems and Stock Exchange Legal & Compliance, structuring private and public securities offerings, and coordinating both public and private securities offerings through a syndicate network of FINRA Registered Broker Dealers, Investment Banks and Registered Investment Advisors. As of today, Mr. Mueller has participated approximate 200 IPOs and Rule 144A Equity Offerings, and nearly 2,500 capital markets transactions.

In addition, Mr. Mueller has completed the following courses: BA in Corporate Finance w/ Minor in Accounting (South Carolina); Law School (California Southern Law School); Three Years Law Office Study Program (LA Law, Beverly Hills); Paralegal & Advanced Paralegal Studies Certificates; FINRA series 6, 65 & 7; California Insurance (Property & Casualty, Life & Health, Commercial, Annuity, Earthquake, Flood & Long-Term Care); California Real Estate Sales; California Residential Mortgage; and California Bail Bonds. Mr. Mueller is also a United States Marine Corps Veteran (95-99, honorable discharge after completion of 4yr. tour of duty).



Mr. Steven J. Mueller
*Lawyer, Co-Founder &
Senior Managing Partner*

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