



SYNDICATE SUBSCRIPTION LEGAL PLANS

&

SYNDICATE LEGAL SUPPORT SERVICES

Bankruptcy Filings

Syndicate Legal Services - Bankruptcy



SYNDICATE LEGAL SERVICES

Team of:
Attorneys / Lawyers
Law Clerks
Paralegals
Industry Specialists

Bankruptcy Types that Syndicate Legal & Financial :

- Chapter 7
- Chapter 11
- Chapter 12
- Chapter 13

Bankruptcy (Preparation & Filing):

- We gather of all necessary documents needed to prepare and file a Bankruptcy, and prepare all Court Forms.
- For Chapter 11 Bankruptcies, we gather asset information, prepare list of liabilities, detail any property owned and prepare monthly operating reports.
- For Subscription Clients:
 - We arrange for property appraisal(s), obtain credit reports, obtain proof of insurance and gather tax returns.
 - We perform 'information gathering' and complete legal research.
 - We prepare for Meeting of Creditors.
 - We education the debtor about the full Bankruptcy Process and assist with any questions.
 - We file with the Court & Prepare any motions.
 - We review plans for viability with any changing circumstances.
 - We Manage plan compliance by tracking payments made and deadlines for lump sum payments.
 - We Draft and/or review proof of claims and modifications.
 - We Manage correspondences with any legal counsel, trustee and debtors.
 - We Manage case issues such as claim objections, relief from stay, stipulations and drafting modified plans.
 - We Manage calendar and court dates.
 - We Manage debtor payments by handling delinquencies, missing payments and tracking wage garnishment or ACH Issues.

Syndicate Legal Services - *Bankruptcy*



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Continued (for Subscription Clients):

- We ensure all payments have been made and no refund is needed.
- We ensure debtor has completed debtor education course.
- We correspond with the trustee for discharge date.
- We run post bankruptcy credit reports to make sure there are no lingering creditors.
- We Retrieve titles back from the trustee or banks.
- We ensure wage deductions / ACH has been cancelled.

Syndicate Legal Services – Custom Legal Documents & Timelines



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Process:

1. Client engages Syndicate Legal Services for the legal documents needed.
2. Because Syndicate Legal Services provides custom legal documents, a member of Syndicate Legal Services will contact the Client get the information needed to complete the required legal work product. This happens via telephone conference or by video conference.
3. Syndicate Legal Services' team members will complete the First Draft of the Custom Legal Documents and send them electronically to the Client for review.
4. Client will review the First Draft and request any changes, edits or corrections. Syndicate Legal Services will continue to make corrections, changes and edits to the Legal Documents until the Client approves a Final Draft.
5. Once the Client is satisfied with the Legal Documents, Syndicate Legal Services will deliver a Final Draft to the Client along with a “***Syndicate Legal Services Certificate of Completion.***”
6. All first drafts are delivered to the Client within 1-3 business days, with the average timeline being within one business day.

Syndicate Legal Services will send Client copies of all completed work, documents and correspondences, as well as other information throughout this Engagement. These copies will be the “Client File” copies. Syndicate Legal Services will also keep the information in the Syndicate Legal Services Corporate Office. The file in the Syndicate Legal Services Corporate Office will be “*Our File*”. Please have the “*Client File*” available during all of our in-person meetings / video conferences / telephone conferences so that we all have the necessary information available to us. Once Syndicate Legal Services has completed the Legal Support Services detailed in this Engagement Agreement, Syndicate Legal Services will close “*Our File*” and return any original documents to Client (if any). Syndicate Legal Services will then store the “*Our File*” for approximately six (6) years. Syndicate Legal Services will destroy the “*Our File*” after that period-of-time unless Client instructs Syndicate Legal Services in writing to keep the file longer.

Syndicate Legal Services – Custom Legal Documents & Timelines



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Syndicate Subscription Legal Plans (www.SyndicateLegalPlans.com), Syndicate Legal Support (www.SyndicateLegalSupport.com), Syndicate Custom Legal Documents (www.SyndicateLegalDocuments.com) and Syndicate Legal Services (*the collection of the three previously mentioned services and domains / URLs*) are each tradenames for “Syndicate Legal & Financial, LLC,” a California Limited Liability Company. Syndicate Legal & Financial, LLC is a licensed, bonded & insured Legal Document Assistant Office duly registered in the County of Los Angeles (#2024100564).

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SYNDICATE LEGAL SERVICES:

Syndicate Subscription Legal Plans:
www.SyndicateLegalPlans.com

Syndicate Legal Support Services:
www.SyndicateLegalSupport.com