

An aerial, high-angle view of a dense urban skyline, likely New York City, featuring numerous skyscrapers and buildings. The image is in grayscale and has a dark, semi-transparent overlay. The text is centered over the image.

STEVE MUELLER'S –  
SYNDICATE LEGAL SERVICES

MERGERS & ACQUISITIONS

# Syndicate Legal Services – Mergers & Acquisitions



## SYNDICATE LEGAL SERVICES

*Team of:*  
*Attorneys / Lawyers*  
*Law Clerks*  
*Paralegals*  
*Industry Specialists*

### Mergers & Acquisitions (General):

- Prepare & File Incorporation & Formation Documents (*domestic and/or foreign*)
- Prepare Organization Documents, including Stock Certificates and Stock Ledger
- Complete and file Form SS-4s to obtain EIN, as well as other tax related forms
- Compile and Maintain Minute Books and Stock Ledgers
- Conduct Research in determining Jurisdictions for Qualification
- Prepare and File Qualification & Withdrawal Applications
- Order Lien Searches (including UCC) and summarize Lien Search Results
- Prepare and File Statutory Filings, including Amendments, Mergers & Dissolutions
- Calculate Franchise Tax
- Drafting of Secured Lending Certificates and Consents
- Interface with Lender's Counsel regarding Delivery of Original Documents
- Assist in Due Diligence Matters
- Formulate Solutions to problems which may arise, such as Good Standing issues
- Consult with Associates on how to handle basic corporate matters
- Obtain information form, and provide information to, Attorney and/or Client(s)
- Prepare Initial Draft of Closing Checklist
- Handle Signature Page Distribution
- Prepare Closing Certificates
- Prep Closing Files
- Review Collateral Description
- Prepare and File UCC Statements
- Prepare and File Amendments and Termination Statements
- Prepare Closing Book Index & Assemble Closing Book

STEVE MUELLER'S –  
SYNDICATE LEGAL SERVICES:

*Phone: (661) 505-3122*

*Email: [Steve@SteveMuellerLegal.com](mailto:Steve@SteveMuellerLegal.com)*

*Web: [www.SteveMuellerLegal.com](http://www.SteveMuellerLegal.com)*